

**REQUEST FOR PROPOSALS FOR CDBG ENGINEERING SERVICES FOR THE CITY  
OF JASPER FOR AN ANTICIPATED FFY 2018 COMMUNITY DEVELOPMENT  
BLOCK GRANT PROJECT**

The City of Jasper hereby requests proposals from qualified individuals or firms to provide engineering services for an anticipated Florida Small Cities Community Development Block Grant (CDBG) project.

The project involves upgrades to the City's potable water distribution system including the replacement of the existing water meters in the community with touch read water meter system.

The City anticipates submitting a Small Cities Community Development Block Grant in the amount of \$700,000.00, therefore, procurement and contracting will follow CDBG regulations.

Contracts funded in whole or in part through other funding sources such as the Florida Rural Infrastructure Fund may be entered into from this solicitation.

Engineering Services for this project will include but not be limited to topographical surveying, testing, engineering design, permitting, bidding, construction administration and resident observation services.

Proposals will be accepted on an equal competitive basis. No bid or proposal will be accepted from individuals or firms placed on the convicted vendor list following a conviction for a public entity crime.

The evaluation criteria that will be utilized in the selection of the engineer are as follows:

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| 1. Knowledge of State and Federal Regulations governing the CDBG Program as well as other grant programs; | 20 pts. |
| 2. Experience with CDBG Funded Projects;  | 20 pts. |
| 3. Experience with municipal engineering projects;  | 10 pts  |
| 4. Management and Staffing;   | 10 pts. |
| 5. Approach to Task;  | 20 pts  |
| 6. Ability to become Quickly Familiar with Local Conditions;  | 10 pts. |
| 7. References: All CDBG projects for last three (3) years for which you are responsible;                  | 10 pts  |

In the event of a tie, if one of the businesses involved in the tie is minority or female owned, they shall be ranked above the other firm or firms involved in the tie. Engineering fees will be negotiated after ranking is completed utilizing the Consultants' Competitive Negotiation Act, Florida Statute 287.055.

Negotiation will begin with the firm ranked highest based upon the final rankings.

Respondents are required to submit one (1) original and Five (5) copies in a sealed envelope marked "SEALED PROPOSAL FOR CDBG ENGINEERING SERVICES". Proposals must be received by 12:00 p.m. on December 28, 2018 at the City of Jasper City Hall, Attention: Mr. Marcus Collins, City Manager, 208 West Hatley

Street, Jasper, Florida 32052. Proposals will be publically opened on the same day, December 28, 2018 at 2:00 p.m. at the City Hall.

The City of Jasper reserves the right to reject any and all proposals, to waive any informalities or irregularities in the proposal process and to award the contract(s) in the best interest of the City.

Engineering service contract(s) may be subject to grant/loan award and release of funds by the funding agency.

**THE CITY OF JASPER SUPPORTS "EQUAL OPPORTUNITY EMPLOYMENT, FAIR HOUSING AND PROVIDING HANDICAP ACCESS".**